



Auctioneers Register - Individual Application Form

This application form is for an individual to apply to be a registered auctioneer under the Auctioneers Act 2013.

To apply to become a registered auctioneer:

1. Obtain a copy of your criminal record from the Ministry of Justice (see [how-to-get-a-copy-of-your-criminal-conviction-history](#)). This may take up to 20 working days. If you already have a copy of your criminal record that is dated no earlier than 6 months of this application, you may use this.

2. Complete this application form.

3. **Send us your completed form and copy of your criminal record.** You can either:

- save and email to: auctioneers@mbie.govt.nz
- post to

Consumer Protection and Standards Branch - Auctioneers Register
Ministry of Business, Innovation and Employment
PO Box 1473
Wellington 6011

The fee for an application for registration is \$310.00 (inclusive of GST). We will invoice you for payment of the fee on receipt of your application (please do **not** send a cheque with your application). Payment of the fee is required before your application can be completed.

Please complete the form (next page) using BLOCK CAPITALS in a black or blue pen.

Items marked with ⇔ are additional information that will assist with the processing of your application; all other items are mandatory information required under section 9 of the Auctioneers Act 2013. Items marked with * will display on the Auctioneers Register.

Persons Details

*Legal/Family Name:

.....

*Legal First/Given Names:

.....

Date of Birth:

.....

Residential Address

Street Number & Name:

.....

Suburb:

.....

City:

.....

Country:

.....

Confirm: Ministry of Justice Criminal Record attached Yes

Company Details

*Trading Name:

.....
Name of the company or trading name of the auction business

⇒ Entity Type:

Partnership

Sole Trader

Other – Please specify

.....

*Principal Place of Business (Must be a New Zealand address)

Street Number & Name:

.....

Suburb:

.....

City:

.....

⇒ Postal Address (If different from above)

Street/PO Box/Pvt Bag:

.....

Suburb:

.....

City:

.....

Contact Details for this Application

Phone Number:

.....

Email Address:

.....

Auctioneers Register Details

In addition to your name, trading name and principal place of business the following details are required and will be displayed on the Auctioneers Register.

*Address for Service

The Address for Service must be a New Zealand street address (PO Box, Private Bag, Document Exchanges or Rural delivery addresses are not acceptable)

Street Number & Name:

Suburb:

City:

*Fax number(if available):

*Email Address (if available):

Disqualification under Auctioneers Act 2013

Part 1 of 2

Please answer the question below to the best of your knowledge and belief.

If you answer yes to any of the question 1-10 you are disqualified from registration under the Auctioneers Act 2013.

1. Are you under 18 years of age? Yes No
2. Are you an undischarged bankrupt? Yes No
3. Are you a person whose registration under the Auctioneers Act 2013 been cancelled within the proceeding 5 years? Yes No
4. Are you prohibited from being a director, or being concerned or taking part in the management of, an incorporated or unincorporated body under any enactment or order made under any enactment? Yes No
5. Have you been convicted of a crime involving dishonesty within the preceding 5 years? Yes No
6. Have you been convicted in the preceding 5 years of an offence against section 40 of the Fair Trading Act 1986 for contravention of any provision of Part 1 or subpart 4 of Part 4A of that Act? Yes No
7. Have you been convicted in the preceding 5 years of an offence against section 24 of the Fair Trading Act 1986? Yes No
8. Have you been subject to an order suspending or cancelling a licence under section 110 of the Real Estate Agents Act 2008? Yes No
9. Have you been banned, or subject to a banning order under section 68 or 69 of the Motor Vehicle Sales Act 2003? Yes No
10. Have you been subject to a property order made under section 30 or 31 of the Protection of Personal and Property Rights Act 1988? Yes No

I (*Full name, address and occupation*)
solemnly and sincerely declare that the statements contained in this form are true. And I make this solemn declaration conscientiously believing the same to be true and by virtue of the Oaths and Declarations Act 1957.

Signature of person making the declaration.....

Declared at (place)....., on (day)..... Of (month)..... (Year) 20.....

Justice of the Peace, barrister and solicitor of the High Court, or other person authorised by law to take statutory declarations (in printed letters)

Before me (full name).....

Qualification.....

Address.....

[Signature of person before whom the declaration is made]
.....

Privacy Notice: Any personal information submitted on this application that the Registrar determines is not required for public inspection will be kept by the Consumer Protection and Standards Branch (CP&S) in accordance with the New Zealand Privacy Act 1993. Personal information will be used by the CP&S for determining whether application for registration as a Register Auctioneer may be granted, and for the maintenance and administration of the Auctioneers Register. You may request access to see any information held about you and where that information is inaccurate, ask for it to be corrected.
