



Individual Notification of Change Form

This form is for an individual registered as an auctioneer to complete in order to notify the Registrar of Auctioneers of any changes.

A registered auctioneer is obliged to notify the Registrar of any changes to information held on the register. Failure to do this is an offence under the Auctioneers Act 2013.

You need to notify the Registrar within 10 working days if any of your contact details have changed, in particular your:

- trading name;
- email address;
- postal address;
- address for service; and
- principal place of business.

You also need to notify the Registrar within 10 working days if:

- you become disqualified from registration; or
- you have ceased to carry on business as an auctioneer.

Except for your AR number and name, only fill in details that will be different to the information currently held by the Registrar.

Privacy Notice: Any personal information submitted on this application that the Registrar determines is not required for public inspection will be kept by the Consumer Protection and Standards Branch (CP&S) in accordance with the New Zealand Privacy Act 1993. Personal information will be used by the CP&S for determining whether application for registration as a Register Auctioneer may be granted, and for the maintenance and administration of the Auctioneers Register. You may request access to see any information held about you and where that information is inaccurate, ask for it to be corrected.

Applicant Details

AR Number: _____ **Name:** _____

Residential Address – fill in any details that have changed

Street Number & Name: _____

Suburb: _____

City: _____

Contact Details – fill in any details that have changed

Phone Number: _____

Mobile Phone Number: _____

Email Address: _____

Business Details – fill in any details that have changed

This appears on the public register.

Trading Name: _____
trading name of the auction business

Entity Type: Partnership Sole Trader
 Other – Please specify: _____

Principal Place of Business (Must be in New Zealand)

Street Number & Name: _____

Suburb: _____

City: _____

Postal Address (If different from above)

Street/PO Box/Pvt Bag: _____

Suburb: _____

City: _____

Address for Service – fill in any details that have changed

This appears on the public register.

The Address for Service must be a New Zealand street address. PO Box, Private Bag, Document Exchanges, or Rural Delivery (RD) addresses ARE NOT ACCEPTABLE.

Street Number and Name: _____

Suburb: _____

City: _____

Email Address : _____